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| FOG Board Meeting | |  | | --- | | April 6, 2021 | | 7pm | | Via Zoom | |

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| Meeting called by: | Monthly | Type of meeting: EExecu | Board meeting |
| Facilitator: | Janet McLean | Note taker: | Jessica Huber |
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| Attendees: | Diane Bell, Brett Zawadiuk, Katherine Irwin, Debra Meakins, Janet McLean, Melanie Kruger, Zahra Merali, Carl Charest, Kerry Mulholland, Shaffina Mohamed | | |
| Absent: | Ieuan Evans, Ben Schmidt, Nicole Stratton | | |
| Guests: |  | | |

## Minutes

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| |  |  | | --- | --- | | **Topic** | **Presenter** | | 1. **Welcome & Adoption of current agenda** | **Janet** | | * Debra moved to accept agenda, Diane 2nd. | | | 1. **Administrative Update** | **Jessica** | | * Review of financials which are attached to the email with agenda * Confirmed we can donate approx. $31,000 to the garden from the spreadsheet Ben sent with all the invoices for maintenance, etc. over the last year * Everything is with the accountant, waiting for his report | | | 1. **Discussions with the Garden – FOG role** | **Janet** | | * FOG will continue selling our memberships until 2022 and then the Garden will begin being the sole membership point of sales * A committee consisting of garden staff and Brett, Jessica, & Debra (for legal advice) is being formed to discuss what Memberships will look like in following years, starting in May. * An idea of a passport being presented to members that encourages people attending events, volunteering, etc. and the more stamps on your passport the more benefits you receive * Apply for Grants where applicable | | | 1. **Luminaria** | **Janet / Kerry** | | * There is an Epcor grant for $50,000 that we can apply for to put towards hosting Luminaria – Kerry & Georgina are working on the grant proposal * A Luminaria committee is currently started consisting of Kerry, Georgina, & Janet. There is urgency to get this in as they have 1 million to donate so the sooner your application is in the more likely you are to receive funds. * Once the grant is in then there will be more discussion on what hosting Luminaria will look like. | | | 1. **Plant Sale** | **Janet** | | * Further planning is taking place on Friday morning * The plant sale would begin May 1st. * A document is being created in alphabetical order for information pertaining to the plants on sale so that any questions can easily be answered. Hoping that the documents will be accessible on our website for consumers to utilize as well. * Perhaps if we can’t have an in-person we could do a surprise “grab bag” of plants * Should hear more on how the new restrictions affect the plant sale. | | | 1. **AGM April 25th**    * **Agenda**    * **Change format from Zoom to Mail in?**    * **President’s Report**    * **Financial Report**    * **Elections** | **Jessica** | | * This year’s AGM will be done just to fill the requirements. * Vickie will be the sole auditor and the others will be trained next year * Janet proposed we do a mail in AGM. Debra motions to accept, Shaffina 2nd. |  | | 1. **Garden Report** |  | | * The garden officially transferred to their new faculty. * The focus is now less on teaching and research and more on community engagement. The Garden continues to be self-sufficient, so no deficit can be run this year. * The Garden is still on shaky grounds despite running a profit last year, hoping to sustain and build off what was developed last year. * Some Garden staff (education) had to be let go this past month due to no events being able to be run. * The Garden wants to sell the Garden experience pass twice a year * Food services, will be affordable & will assist in the experience:   + concession offering snack from local suppliers   + twilight picnics   + Northern Light Dining Experience   + Brunch boxes (10am-2pm, 7 days a week) * The garden is looking for ways to make the events pavilion a more affordable option as the bids came back much higher than the Garden was expecting to pay. * Garden hopes to have membership fees done by early next week | | |

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**Finance:** March’s finances were reviewed.

**Next meeting: Tuesday, May 4th, 2021 at 7pm, via ZOOM.**

**Meeting adjourned at 8:00 pm by Debra.**